



DRIVEWAY ACCESS/CULVERT PERMIT
Village of Suamico ♦ 12781 Velp Ave ♦ Suamico, WI 54313
Phone (920) 434-8410 Fax (920) 434-4820

Owners Name: _____ Contractor: _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Location of new Driveway: _____
(Lot # /Street # /Street Name /Subdivision)

Rural Area:

- a. Owner/installer is responsible to install culvert to the grade as set in the field by the Village Public Works Department
- b. Owner/installer to provide driveway location dimensions (from lot lines) on Lot map submitted with application.

Driveway Type:

Residential: _____ Commercial: _____ Industrial: _____
Agricultural: _____ Urban (curb out): _____ Rural Residential (culvert): _____

Requested driveway width:

At right-of-way: _____ At pavement edge: _____

I hereby request permission to construct a driveway in accordance with the description and sketch contained herein and with the construction requirement attached hereto. I understand that this permit will not be valid until signed by the Public Works Director.

Date: _____ Signature: _____

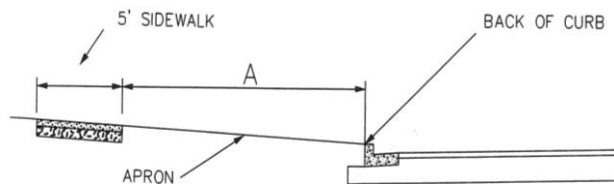
FOR OFFICE USE ONLY

URBAN CROSS SECTION

A 5 foot Sidewalk cut will be required:
YES / NO. Depth of apron (A) shall be _____ and at a pitch of _____.
¾ in. Expansion joints shall be required at the road and sidewalk.
Sidewalks shall require a pitch toward the road of ¼ inch per foot. Concrete aprons are required in curbed areas.

RURAL CROSS SECTION

Culvert length: _____ plus required end walls
Culvert diameter _____
Culvert shall be pitched _____ from the _____ to _____



A PVC frost sleeve shall be installed on all water curb stops and sewer cleanouts lying within the proposed driveway. Water curb stop frost sleeves shall be 4 inch diameter PVC and a minimum of 12 inches in length. Sewer cleanout frost sleeves shall be 2 inches in diameter larger in size than the cleanout and shall be a minimum of 6 feet in length.

Approved By: _____ Date: _____
(Public Works Director)

NOTE***** SEE BACK SIDE FOR ORDINANCE COVERING DRIVEWAYS

7.02 DRIVEWAYS.

(1) No driveway shall be constructed in the Village of Suamico unless a driveway permit is first obtained for said construction by the Building Inspector. The driveway permit shall be obtained by the contractor or person performing the work with respect to any driveway. The fee for said driveway permit shall be as approved by the Village Board.

(2) No driveway shall exceed the following width at the right of way in an area having curb & gutter or at the point directly over the culvert or flow line in an area having ditches. Tapers and radii implemented to match the road edge shall conform to the details supplied at the time application is made.

- A. Single Family Residential Not less than twelve feet (12) no more than twenty four feet (24).
- B. Duplex Shall be considered as two single family residential units with no consideration for additional width. Contiguous width driveways will not be considered.
- C. Nonresidential Uses
 - (1) Not less than twelve feet (12') wide or more than twenty four feet (24') wide for a one-way driveway.
 - (2) Not less than twenty two feet (22') wide or more than twenty five feet (25') wide for a two-way driveway serving twenty (20) or fewer parking spaces or one loading berth.
 - (3) Not less than:
 - (a) Twenty four feet (24') wide or more than thirty eight feet (38') wide for a two-way driveway (2 lanes out and 1 lane in) without a median; or
 - (b) Twenty four feet (24') wide or more than forty four feet (44') wide for a two-way driveway (2 lanes out and 1 lane in) with a median, serving more than twenty (20) parking spaces or two (2) or more loading berths.
- D. Planned Commercial Developments (PCD) Shall receive special consideration under the direction of the Planning Commission and Village Board.

(3) Corner Lots

- A. On a corner lot, no driveway shall be closer than thirty (30) feet to the point of curvature or 42' from the two intersecting property lines on all local streets.
- B. On a corner lot, no driveway shall be closer than fifty (50) feet to the point of curvature or 62' from the intersection of the two intersecting property lines on all collector streets.

(4) In areas where there is not curb and gutter, **CONCRETE DRIVEWAYS WILL NOT BE ALLOWED ON THE VILLAGE RIGHT-OF-WAY.** In areas where there is not curb and gutter, the property owner may install a concrete driveway, but only up to the Village right of way. The property owner shall install only blacktop from the street through the Village right-of-way.

(5) Where curb and gutter is present with or without storm sewer, concrete driveways shall be constructed. Where a culvert is required, reinforcement will be utilized within the right of way to minimize heaving and cracking.

(6) Where a culvert is required by the Department of Public Works on a Village street, the minimum size shall be fifteen (15) inches. The Director of Public Works or Village Engineer may grant twelve (12) inch culvert under special consideration. On a Brown County road, the minimum culvert size shall be eighteen (18) inches. A Brown County driveway permit is required.

- A. All culverts must conform to Village approved engineered ditch grades.
- B. If alteration is deemed necessary by the Village, it shall be done at the owner's expense.