



Village of Suamico
Application for Tree Planting

12781 Velp Ave.
Suamico, WI 54313

A planting permit is required before planting any tree, shrub, or other vegetation that at maturity will exceed 24” in height within the village right-of-way or other village owned properties. The property owner or petitioner should note that plantings requiring a permit become property of the Village and could be excavated at any time without compensation or consideration if there is a need to repair buried utilities or maintain the site in any way.

For purposes of this permit the right-of-way shall be defined as the area from the curb to the back of the sidewalk or where the sidewalk would be (front lot line), public parks or other public land including easements, conservancies or common areas. To avoid having to remove your plantings, do not plant until a permit has been granted.

Applicant must comply with the following standards:

- Street trees must be of an approved deciduous variety. Evergreens or multi-stem specimens are not encouraged for green space plantings but will be considered if appropriate for a specific site.
- A tree must be no less than 1” diameter measured 54” above ground level.
- Subject to Minimum clearances:
 - 10’ from driveways or other property access points.
 - 10’ from fire hydrants.
 - 10’ from underground utility valves
 - 30’-50’ from street lights.
 - 60’ from intersections (note: this can vary depending on the intersection).
 - 30’-50’ spacing between trees depending on size at maturity.
- No more than 30% of one species will be allowed on any street, block or neighborhood
- Once a street tree has been planted it shall be the duty of the permittee to care for the tree as set forth by Chapter 7.16 of the Village Code of Ordinances. This responsibility is transferred to any and all future owners of permitted location.

Incomplete Applications will not be accepted.

Return permit application by mail or in person to Village Forester, 12781 Velp Ave., Suamico, WI 54313. Department of Public Works phone (920) 434-8410, fax (920) 434-4820.

DATE OF APPLICATION _____ DATE RECEIVED _____
(For Village Use)

APPLICANT NAME _____

ADDRESS _____

TELEPHONE _____ PARCEL SU- _____

ADDRESS OF PLANTING SITE _____

DESCRIPTION OF TREE(S) VARIETY (see list of acceptable trees)

_____ SIZE (Trunk Diameter) _____

PERSON/CONTRACTOR(S) COMPLETING WORK _____

DRAWING REQUIRED (Drawing **MUST include):**

1. Property lines, street name and north arrow
2. All existing trees and shrubs within a 30' radius of the proposed location **and** species of same
3. All curb and sidewalk within a 30' radius of the proposed location
4. Gas main and service line to home
5. Water and sewer mains and service lines to home, valves, manholes, water service off
6. Electric, telephone and cable lines (indicate buried or overhead)
7. Measurements from each utility or existing planting to proposed location
8. Incomplete applications will not be considered

***You must call Diggers Hotline at 1-800-242-8511, for utility locates prior to planting**

The undersigned warrants that you have reviewed and are familiar with the provisions of Chapter 7 of the Municipal Code, and will defend, indemnify, protect and save harmless the Village of Suamico and its employees from any and all liability from any claim or cause of action which any person may have or claim to have by reason of any actual or alleged failure on the part of the undersigned to comply with the terms and provisions thereof.

Signature of Applicant Date

For Village Use Only			
_____ Village Forester	_____ Date	_____ Approved	_____ Denied
Permit Valid for 30 days from Approval date above			
<u>Notes, Comments or Stipulations</u>			

