We have the following additional comments and observations about financial and administrative matters that came to our attention during our audit of the Village's basic financial statements for the year ended December 31, 2020, the basic purpose of which is to assist management in the decision making process.

### **GOVERNMENTAL FUND BALANCES**

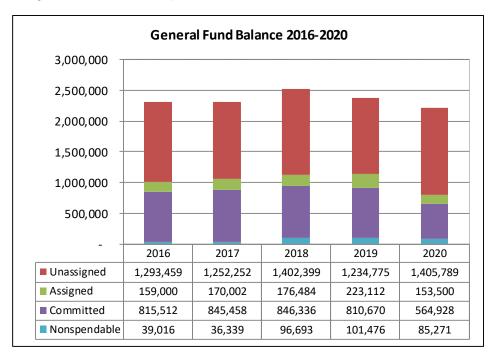
Presented below is a summary of the Village's governmental fund balances on December 31, 2020 and 2019. This information is provided for assessing financial results for 2020 and for indicating financial resources available at the start of the 2021 budget year.

|                                  |           | 2020      | <br>2019        |  |  |
|----------------------------------|-----------|-----------|-----------------|--|--|
| General Fund:                    | ·         |           | <br>            |  |  |
| Nonspendable for:                |           |           |                 |  |  |
| Inventories and Prepaid Items    | \$        | 19,838    | \$<br>20,167    |  |  |
| Delinquent Taxes                 |           | 14,318    | 6,136           |  |  |
| Delinquent Special Assessments   |           | 51,115    | 75,173          |  |  |
| Committed for:                   |           |           |                 |  |  |
| Debt Stabilization               |           | 453,955   | 677,060         |  |  |
| Building Maintenance Fund        |           | 110,000   | 100,000         |  |  |
| Salt Sinking Fund                |           | 973       | 33,610          |  |  |
| Assigned for:                    |           |           |                 |  |  |
| Revaluation                      |           | 47,700    | 125,000         |  |  |
| Subsequent Years Budget          |           | 2,000     | 23,000          |  |  |
| Election Equipment               |           | 31,000    | 24,500          |  |  |
| Arbitrage Services               |           | 3,750     | 4,250           |  |  |
| Cemetery Operations              |           | 4,305     | 4,802           |  |  |
| Economic Development             |           | 35,000    | 35,000          |  |  |
| Fire Station                     |           | 29,745    | 6,660           |  |  |
| Unassigned                       |           | 1,405,789 | 1,234,775       |  |  |
| Total General Fund               |           | 2,209,488 | 2,370,133       |  |  |
| Special Revenue Funds:           |           |           |                 |  |  |
| Calavera Park                    |           | 11,572    | 10,108          |  |  |
| Park Development Fees            |           | 77,687    | 67,769          |  |  |
| Excess Stadium District Tax      |           | 327,263   | 493,321         |  |  |
| Total Special Revenue Funds      |           | 416,522   | 571,198         |  |  |
| Debt Service Fund:               |           |           |                 |  |  |
| Restricted for Debt Retirement   |           | 277,202   | <br>50,634      |  |  |
| Capital Projects Funds:          |           |           |                 |  |  |
| Capital Improvements             |           | 3,598,254 | 3,071,941       |  |  |
| Capital Construction             |           | 1,120,516 | -               |  |  |
| TID No. 1                        |           | 187,899   | 97,765          |  |  |
| TID No. 2                        |           | 42,616    | 60,181          |  |  |
| TID No. 4                        |           | 278,697   | <br>147,206     |  |  |
| Total Capital Projects Funds     |           | 5,227,982 | 3,377,093       |  |  |
| Permanent Fund                   |           |           |                 |  |  |
| Cemetery                         |           | 103,372   | <br>99,986      |  |  |
| Total Governmental Fund Balances | <u>\$</u> | 8,234,566 | \$<br>6,469,044 |  |  |

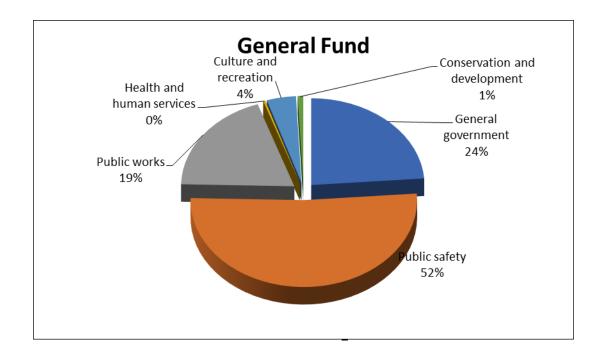
#### **General Fund**

In 2020, the Village experienced an increase in general fund revenues as a result of the economy and interest rates; however, the Village was able to control expenditures and expenditures were \$430,791 under budget.

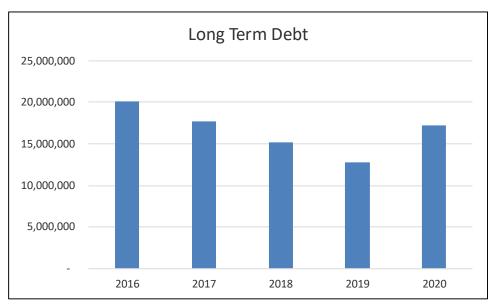
The Village's unassigned fund balance currently is \$1,405,789. The Village's fund balance policy requires 25% of the 2020 general fund budgeted expenditures to be set aside which equals \$1,173,705 as calculated on page 68 of the Village's audit report. The Village's debt stabilization fund has a balance of \$453,955. The Village has elected to use a portion of the debt stabilization fund to offset costs for the new fire station.



The following breaks down the composition of the general fund expenditures for 2020:







### **Capital Improvements**

The Village has established a capital projects fund to record financial transactions pertaining to the Village's capital improvement plan financed by an annual property tax levy and other revenues. At December 31, 2020, the assigned fund balance of \$3,598,254 was comprised of the following:

| Assigned for Subse | quent Year's | Expenditures: |
|--------------------|--------------|---------------|
|--------------------|--------------|---------------|

| Equipment Replacement               | \$<br>1,592,765 |
|-------------------------------------|-----------------|
| Dredging                            | 13,430          |
| Trail Development                   | 65,834          |
| Park Improvements                   | 25,410          |
| Road Reconstruction                 | 715,649         |
| Bridge Maintenance and Construction | 186,972         |
| Forestry                            | 10,584          |
| Future Capital Improvements         | 697,223         |
| Debt Retirement                     | 290,386         |
| Total                               | \$<br>3,598,253 |

### **Tax Incremental Districts**

The Village has created three tax incremental financing districts. At December 31, 2020, the following amounts are recoverable from future revenues of the Districts:

|  | District No. 1 |           | Dis | District No. 2 |    | strict No. 4 |
|--|----------------|-----------|-----|----------------|----|--------------|
| Future Maturities of Principal on          |                |           |     |                |    |              |
| Outstanding Debt                           | \$             | 1,315,000 | \$  | 80,000         | \$ | -            |
| Less: Available Fund Balance               |                | (187,899) |     | (42,616)       |    | (278,697)    |
| Add: Capital Costs financed by Village     |                | -         |     | -              |    | _            |
| Add: Capital Costs from Land Sale Proceeds |                | 180,495   |     | -              |    | _            |
| Add: Debt Service Reallocation             |                | -         |     | 45,000         |    | _            |
| Add: Transfer from Debt Service            |                | -         |     | 44,731         |    | _            |
| Add: Fund Deficit                          |                |           |     | -              |    |              |
| Net Unreimbursed Project Costs -           |                |           |     |                |    | _            |
| December 31, 2020                          | \$             | 1,307,596 | \$  | 127,115        | \$ | (278,697)    |

Each District is responsible for the following principal and interest maturities:

| Tax Incremental District No. 1 |    |           |    |         | Tax I           | ncreme | ntal District | No. 2 |         |    |          |
|--------------------------------|----|-----------|----|---------|-----------------|--------|---------------|-------|---------|----|----------|
| Due                            |    | Principal |    | nterest | Total           | Р      | rincipal      | lr    | nterest |    | Total    |
| 2021                           | \$ | 240,000   | \$ | 30,650  | \$<br>270,650   | \$     | 80,000        | \$    | 1,080   | \$ | 81,080   |
| 2022                           |    | 265,000   |    | 25,269  | 290,269         |        | -             |       | -       |    | -        |
| 2023                           |    | 270,000   |    | 18,912  | 288,912         |        | -             |       | -       |    | -        |
| 2024                           |    | 265,000   |    | 11,894  | 276,894         |        | -             |       | -       |    | -        |
| 2025                           |    | 275,000   |    | 4,125   | 279,125         |        |               |       |         |    | <u>-</u> |
| Total                          | \$ | 1,315,000 | \$ | 90,850  | \$<br>1,405,850 | \$     | 80,000        | \$    | 1,080   | \$ | 81,080   |

### **GARBAGE AND RECYCLING OPERATING RESULTS**

A comparative summary of the garbage and recycling operating results for the years ending December 31, 2020 and 2019 follows:

|  | 2020           | 2019           |  |  |
|--|----------------|----------------|--|--|
| Operating Revenues                     | \$<br>806,098  | \$<br>777,245  |  |  |
| Operating Expenses:                    |                |                |  |  |
| Operation and Maintenance              | 763,120        | 733,771        |  |  |
| Depreciation                           | 25,838         | 25,838         |  |  |
| Total Operating Expenses               | 788,958        | 759,609        |  |  |
| Operating Income                       | 17,140         | 17,636         |  |  |
| Nonoperating Revenues (Expenses):      |                |                |  |  |
| Intergovernmental Grants               | 23,721         | 19,167         |  |  |
| Interest Income                        | 7,972          | 23,733         |  |  |
| Total Nonoperating Revenues (Expenses) | 31,693         | 42,900         |  |  |
| Transfers In                           | 116            | -              |  |  |
| Transfers Out                          | <br>(85,000)   | <br>(85,000)   |  |  |
| Change in Net Position                 | \$<br>(36,051) | \$<br>(24,464) |  |  |

### **ENGINEERING DEPARTMENT INTERNAL SERVICE FUND**

The Village created an internal service fund to allocate charges for the engineering department to the Village and developers. A comparative summary of the engineering department internal service fund operating results for the years ending December 31, 2020 and 2019 follows:

|  | 2020 |         |    | 2019     |  |  |
|--|------|---------|----|----------|--|--|
| Operating Revenues                     | \$   | 135,047 | \$ | 95,064   |  |  |
| Operating Expenses:                    |      |         |    |          |  |  |
| Operation and Maintenance              |      | 60,527  |    | 129,419  |  |  |
| Depreciation                           |      | 6,845   |    | 8,454    |  |  |
| Total Operating Expenses               |      | 67,372  |    | 137,873  |  |  |
| Operating Income (Loss)                |      | 67,675  |    | (42,809) |  |  |
| Nonoperating Revenues (Expenses):      |      |         |    |          |  |  |
| Interest Income                        |      | 836     |    | 1,173    |  |  |
| Other Nonoperating Revenues (Expenses) |      | 13,020  |    | 6,415    |  |  |
| Total Nonoperating Revenues (Expenses) |      | 13,856  |    | 7,588    |  |  |
| Transfers In                           |      | 2,200   |    |          |  |  |
| Change in Net Position                 | \$   | 83,731  | \$ | (35,221) |  |  |

The engineering department internal service fund has an ending unrestricted net position balance of \$172,846. The unrestricted net position increased in 2020, as the Village worked to charge out more work to the projects.

### WATER UTILITY OPERATING RESULTS

A comparative summary of the Water Utility's change in net position for the years ended December 31, 2020 and 2019 appears below:

|   | 2020            | 2019            |
|---|-----------------|-----------------|
| Operating Revenues                        | \$<br>1,032,203 | \$<br>887,021   |
| Operating Expenses:                       |                 |                 |
| Operation and Maintenance                 | 545,453         | 578,761         |
| Depreciation                              | 265,499         | 255,623         |
| Total Operating Expenses                  | 810,952         | 834,384         |
| Operating Income                          | 221,251         | 52,637          |
| Nonoperating Revenues (Expenses):         |                 |                 |
| Interest Income                           | 14,228          | 48,192          |
| Loss on Disposal on Capital Assets        | -               | (42,914)        |
| Interest and Fiscal Charges               | (52,084)        | (49,436)        |
| Amortization of Debt Discount             | 1,863           | <br>(1,945)     |
| Total Nonoperating Revenues (Expenses)    | (35,993)        | (46,103)        |
| Income before Contributions and Transfers | 185,258         | 6,534           |
| Capital Contributions:                    |                 |                 |
| Impact Fees                               | 76,754          | 28,737          |
| Customer and Developer Contributions      | 28,762          | 25,575          |
| Total Capital Contributions               | <br>105,516     | 54,312          |
| Transfer:                                 |                 |                 |
| Payment in Lieu of Taxes                  | (181,234)       | <br>(189,002)   |
| Change in Net Position                    | \$<br>109,540   | \$<br>(128,156) |

**Rate of Return** - The Public Service Commission of Wisconsin (PSC) determines rates charged to customers of the water utility by calculating a rate of return on the water utility's average net rate base. Presented below is the calculation of the rates of return for 2020 and 2019 for the water utility based on the format used by the PSC:

|                              | 2020         | 2019         |
|------------------------------|--------------|--------------|
| Rate Base (Average Balances) | \$ 3,030,301 | \$ 3,012,821 |
| PSC Operating Income         | \$ 202,464   | \$ 60,965    |
| Rate of Return               | 6.68%        | 2.02%        |

### SEWER UTILITY OPERATING RESULTS

A comparative summary of the Sewer Utility's change in net position for the years ended December 31, 2020 and 2019 appears below:

|  | 2020            | <br>2019        |  |  |
|--|-----------------|-----------------|--|--|
| Operating Revenues                     | \$<br>2,274,341 | \$<br>2,258,099 |  |  |
| Operating Expenses:                    |                 |                 |  |  |
| Operation and Maintenance              | 1,403,748       | 1,335,904       |  |  |
| Depreciation                           | 471,764         | 528,838         |  |  |
| Amortization                           | <br>72,626      |                 |  |  |
| Total Operating Expenses               | <br>1,948,138   | <br>1,864,742   |  |  |
| Operating Income                       | 326,203         | 393,357         |  |  |
| Nonoperating Revenues (Expenses):      |                 |                 |  |  |
| Interest Income                        | 17,992          | 45,235          |  |  |
| Interest and Fiscal Charges            | <br>(60,062)    | <br>(73,300)    |  |  |
| Total Nonoperating Revenues (Expenses) | (42,070)        | (28,065)        |  |  |
| Income before Contributions            | 284,133         | 365,292         |  |  |
| Capital Contributions:                 |                 |                 |  |  |
| Impact Fees                            | 129,489         | 62,713          |  |  |
| Plant Expansion Fees                   | 8,700           | 5,800           |  |  |
| Customer and Developer Contributions   | 95,630          | 448,320         |  |  |
| Total Capital Contributions            | <br>233,819     | <br>516,833     |  |  |
| Transfers In                           | <br>4,875       | <br>            |  |  |
| Change in Net Position                 | \$<br>522,827   | \$<br>882,125   |  |  |