

Village of Suamico
Request for Proposals
Space Needs Analysis/Study
Fire Station #1 Replacement Facility

The Village of Suamico is seeking proposals from professional consultants to provide a Space Needs Analysis/Study that will facilitate the design, engineering and construction of a new fire station #1 facility for the Village of Suamico. It is the intent of this RFP and its brevity to allow consultants to provide the village with unique, innovative and most importantly, cost effective means to provide for a state of the art facility that meets the needs of these operations, its participants and most importantly, the community both short and long term in nature. While we have dabbled with thoughts, ideas, other facility designs and discussions with professionals in the field of public safety, this is literally a blank canvass.

Pertinent Information

- A. Location: Southeast corner of W. Deerfield Ave and Riverside Dr
Suamico, Wisconsin 54313
Approximate 1.91 acre +/- site
(See Attachment 1 Site Map)

- B. Facility Participants/Parties that will Share the Facilities
Village of Suamico Volunteer Fire Department (fire)
County Rescue (ambulance/rescue)
Possible Future (law enforcement)

- C. Scope of Expected Services
It is expected that the Space Needs Analysis/Study will thoroughly and comprehensively investigate/review and recommend the space needs of a new fire station #1 facility to effectively and efficiently accommodate and house the operations of the Village of Suamico Fire Department, County Rescue and possibly the future law enforcement – Village of Suamico/Brown County.

It is expected that the study will define and illustrate the space needs and conceptual layout from a personnel, training, equipment, storage and site operational perspective. This shall be a full service facility that when designed and constructed shall take into account current needs, short term future needs and long term expectations as well.

It is expected that the find design, engineering and construction of this facility will be in the range of 2.5 to 3 million dollars +/- . It is expected that the space needs study; the design and engineering of the facility, its ultimate construction and completion will take

into account design and construction methods, engineering and work efforts to provide for a fully functional and operational public safety facility that is efficient, effective and cost conscious in nature. The village encourages and expects an “out of the box” effort to facilitate this work effort.

D. Elements of the Proposal

1. Provide a brief and concise statement of the understanding of the project.
2. Identify the project team and their expertise/experience with such work efforts.
3. Provide the village with information on similar projects in scope and nature and references as well.
4. Itemize delineated products and their respective costs.
Note: The village has budgeted not to exceed \$25,000 for this project.
5. Provide a timetable or time schedule for this anticipated work effort.
6. Provide a conceptual layout(s) that illustrate the identified and recommended space needs that fit the site.
(See Attachment 1 Site Map)

E. Village Information/Documents to be Provided

1. The Village shall provide to all interested parties the recommendation of the Village Administration, who working in conjunction with the Suamico Fire Station #1 Review Committee generated this document.
2. Consultants shall be provided the opportunity to schedule and meet with the following to further discuss this work effort.
 - i. Village Administration, Fire Chief and Assistant Fire Chiefs
 - ii. Fire Station #1 Review Committee

If so interested, contact Steve Kubacki, Village Administrator at 920-434-2212 or stevek@suamico.org to facilitate said meetings.

All proposals shall be submitted to:

Village Administration
12781 Velp Ave
Suamico, WI 54313

And marked as such, "Fire Station #1 Space Needs Analysis/Study Proposals, on or before 4:30 p.m., January 5, 2018.

Questions concerning this RFP or the project itself shall be directed to Village Administrator Steve Kubacki at 920-434-2212 or stevek@suamico.org.

Subsequent to receipt and approval of a final space needs study and validation of the space needs of the facility, it is expected that the village will be proceeding with the engineering and design of the facility leading to its initiation of construction in 2018/2019 +/-.