



SUAMICO VILLAGE BOARD MEETING MINUTES
Municipal Services Center, 12781 Velp Avenue, Suamico WI
MONDAY, April 2, 2018 @ 7 PM

VILLAGE BOARD MEMBERS

President: Laura Nelson

Trustees: Steve Andrews, Michelle Eckert, Dan Roddan, Mike Schneider, Sky VanRossum, Jason Ward

In accordance with WI State Statutes, this meeting agenda was posted at the Municipal Services Center, Fire Stations 1 & 2, the Village of Suamico Web Site and the Suamico Post Office.

1) CALL MEETING TO ORDER

The meeting was called to order at 7:00 PM by Clerk Swan.

Motion by Schneider to appoint Roddan as chairperson to run the meeting, second by Ward, motion carried 5- 1 abstention, Roddan.

Board members present: Trustee Andrews, Trustee Eckert, Trustee Roddan, Trustee Schneider, Trustee VanRossum and Trustee Ward. President Nelson excused.

Staff present: Steve Kubacki, Administrator; Steve Dunks, Zoning Administrator/BI; Jessica Legois, Director of Administrative Services; Andy Smits Director of Public Works and Bonnie Swan, Village Clerk.

2) APPROVE AGENDA

(Note: Approval of the agenda does not prohibit items being taken out of order via motion)

Motion by Schneider to approve the agenda as submitted, second by Ward, motion carried 6-0.

3) PLEDGE OF ALLEGIANCE

4) CITIZEN COMMENTS ON AGENDA ITEMS

5) PUBLIC FORUM

Issues brought before the Board for which no decision shall be made

6) CONSENT AGENDA

a) Previous Minutes of the Village Board: March 19, 2018

Licenses as recommended by Officers Kowalkowski, Pisani and Raska:

i) Operator approvals: Ryan M Genske, Sabrina M Trepanier

ii) Operator denials:

iii) Picnic Licenses:

b) Eagle Scout Court of Honor, Saturday, May 5, 2018: Acknowledgement of Achievement for Dominik Brown, Suamico.

Motion by VanRossum to approve the consent agenda as presented, second by Andrews, motion carried 6-0.

7) ADMINISTRATIVE ITEMS

a) Meeting calendar-VB

Staff Report:

The meeting in question would be the Monday, July 2, 2018 one. Obviously the 4th of July Holiday falls on a Wednesday this year and staff is wondering if you want to hold a meeting on Monday.

Also, September 4th is Labor Day. In the past we have went with one meeting in September with the understanding if another one is needed we will add it.

Motion by VanRossum to cancel the July 2, 2018 meeting and the September 4, 2018 meeting. If another one is needed, one will be scheduled, second by Ward, motion carried 6-0.

b) Fire Station #1- Space Needs Consultant Selection Recommendation

Staff Report:

The Fire Station #1 Review Committee has unanimously selected and recommended that Five Bugles Design be approved by the VOS Village Board to conduct the Space Needs Study & Analysis for the VOS's New Fire Station #1. The VOS had 6 consultants submit proposals to complete this particular work effort. Five Bugles was selected for their vast experience in the design of Fire/Public Safety Facilities, their staff experience, programming abilities and references.

Motion by Schneider to approve the hiring of Five Bugles Design to conduct a space needs analysis/study for the Village of Suamico Fire Station #1 at a cost of \$11,500.00, second by Ward, motion carried 5-1, nay by Eckert.

c) Administrator's Report

- i) Website Video Clips Update-NWTC
- ii) Historical Society Facilities MOU Update
- iii) Fire Station #1-Site Prep Update
- iv) Lineville Street Light Update
- v) VOS MSC Reader Board Update
- vi) Sensiba Wildlife Area Update-WDNR 2018 Work Efforts
- vii) DPW/Clerical Labor Agreements 2018 Update
- viii) Subdivision Enhancement Update

8) UTILITY & PUBLIC WORKS ITEMS

a) DPW Organizational Progress Update, Information only

Staff Report:

The Village of Suamico has re-organized staffing positions to improve the efficiency of operations and allow positions to be filled with the maximum overlap and training as possible. You're familiar with the flow chart that the Administrator has brought forward and how the Department of Public Works, Utilities and Engineering will be laid out.

The first step in the reorganization process was to hire a Public Works Lead-Man who has the abilities and knowledge to fill in and assume support roles to assist the Public Works Director. Ken Fischer has been selected to take this position for the Village of Suamico. He brings a wealth of operating knowledge from his 11 years of service here in the Village.

Also, Joel Vanlanen has been hired by the Village of Suamico as an Engineering Technician II.

9) DISCUSSION ON FUTURE AGENDA ITEM(S)

Social media/facebook discussions
Creating a fund for new fire station

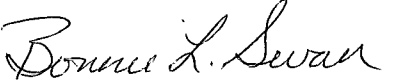
10) CLOSED SESSION

No closed session was held.

11) MEETING ADJOURNMENT

Motion by Schneider to adjourn second by ward at 7:41 PM, motion carried 6-0.

Respectfully submitted,



Bonnie L. Swan, Village Clerk