



February 5, 2010

Dear Postal Customer,

In August 2009, the Village of Suamico requested that the Postal Service allow the use of Suamico WI with the 54313 ZIP Code for residents physically located within the Village limits but serviced by the Green Bay 54313 delivery ZIP.

The Postal Service agreed to implement the request if the majority of customers impacted supported the proposal via survey. The results of the survey conducted in November were 686, or 59% for the proposed accommodation solution and 468, or 41% against. Therefore, the Postal Service has made the necessary database coding changes to implement the proposal. As an impacted resident with current delivery from Green Bay you will have the option to use either of the following as the last line of your mailing address:

**SUAMICO WI 54313      or      GREEN BAY WI 54313**

**This option will be effective Monday March 1, 2010.**

Continue to use your existing 54313 ZIP Code for all correspondence. The mail will be delivered to your address using either last line format by your current letter carrier. However mail may be delayed if the correct ZIP Code is not used, or if a mail piece is received without a ZIP Code. Therefore, it is imperative that the correct delivery ZIP Code of 54313 be used.

Mailers that subscribe to products using the Postal Service address database will receive this information to update their mailing lists. No action is needed on your part.

You will still have to pick up any signature required mail, left notice parcels, or hold mail at the Green Bay Post Office located at 300 Packerland Dr. You may also call the Green Bay Post Office at 920-498-3885 to request redelivery of any left notice mail.

We thank you for your cooperation. Your assistance will help ensure that your mail receives the timely, cost efficient delivery to which it's entitled. If you have any questions, you can contact me at 414-287-2558.

Sincerely,

A handwritten signature in cursive script that reads "Randy Kordus".

Randy Kordus  
Manager, Address Management Systems

cc: Beth Sheedy, Suamico Village President