

BACKGROUND CHECK FORM

Howard & Suamico Recreation Leagues/Programs

Must include a legible photocopy of your driver's license to complete this application.

The Villages of Howard and Suamico are committed to providing quality youth sports experiences for participants, parents, coaches, and spectators. If you have signed up to be a Head/Assistant Coach and/or a Program Instructor, please take the time to complete the following information. Background checks are good for two years. **If you have questions please log on to www.suamico.org to read information on "Criteria for Exclusion in Volunteer Positions".**

Please circle the program in which you intend to volunteer:

Baseball Flag Football Fitness Instructor Sailing Softball T-Ball Other

Do you have any pending criminal charge against you and/or have you ever been convicted of a crime, either misdemeanor or felony? Failure to check a box will result in denial. Yes [] No []

If yes, enter all arrest and conviction information, including dates, and include any current charges that are pending: _____

Last Name	First Name	Middle Initial	Gender	Maiden/Former Name
Street Address	City		State	Zip Code
Driver's License Number	State of Issue	Expiration Date	Date of Birth	

The Howard and Suamico Recreation Departments conduct criminal background checks as a condition of appointment to volunteer/instructor positions. The background check includes a review of any pending charges and convictions.

I HEREBY AUTHORIZE the Villages of Howard and/or Suamico to conduct a criminal background check. I authorize the use of law enforcement agencies and/or private background check organizations to assist the department in collecting this information.

I am aware that any personally identifiable information requested (i.e. gender, date of birth, etc.) is for the sole purpose of accurately gathering the information needed for the criminal background check and will not be used to unlawfully discriminate against me.

I am also aware that records of arrests or pending charges and/or convictions are not an absolute bar to appointment as a volunteer. Such information will be used to determine if there is a substantial relationship between the circumstances of the pending charge and/or conviction and the volunteer assignment for which I am being considered.

I release the Villages of Howard and Suamico and its agents, officials, representatives, or assigned agencies, including officers, employees, associations, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may anytime result to me, my heirs, family, or associates because of compliance with this authorization and request to release.

Signature

Date

Please return to Village of Suamico, Attn. Nikki, 12781 Velp Ave., Suamico, WI 54313, or by scanning to NikkiH@suamico.org, or fax to 920-434-4820.