

**RESOLUTION 18012**  
**A RESOLUTION ADOPTING THE 2018 PROPOSED CEMETERY BUDGET AND CREATING**  
**FEEES FOR CEMETERY SERVICES**

---


*The Board of Trustees of the Village Board of Suamico does resolve as follows:*


WHEREAS, the Village Board of trustees has reviewed the cemetery operating budget, as presented to the Suamico Cemetery Committee on June 27, 2018;

WHEREAS, the Village Board of trustees has reviewed the Cemetery services rates as presented to the Suamico Cemetery Committee on June 27, 2018;

NOW THEREFORE BE IT RESOLVED that the 2018 cemetery operating budget and attached schedule of fees for cemetery services for 2018 be implemented as presented.

Adopted this 16<sup>th</sup> day of July, 2018.

  
\_\_\_\_\_  
Laura Nelson, Village President

Attest:   
\_\_\_\_\_  
Bonnie Swan, Village Clerk

Vote: Aye                7      
      Nay            \_\_\_\_\_  
      Abstain        \_\_\_\_\_  
      Absent        \_\_\_\_\_

2018 Fee Schedule

2018 Fee Schedule	Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	2018 Budget
<b>Development Fees</b>					
Rezoning Application	Chapter 18		each	\$250.00	
Conditional Use Application	Chapter 18		each	\$250.00	
Site Review Fee			each	\$50.00	
Special Exception Application	Chapter 18		each	\$50.00	
Street Vacation Application	Chapter 18		each	\$500.00	
Planned Development District Review Fee	Chapter 18			\$175.00	
Preliminary Plan	Chapter 18			\$100.00	
Final Plan	Chapter 18			\$100.00	
Amendment	Chapter 18			\$100.00	
Plat Review Fee	Chapter 18			\$300.00	
Preliminary Plat	Chapter 18			\$200.00	
Final Plat	Chapter 18			\$200.00	
Administrative Fee - Utility	R-07002		per REU	\$200.00	
Administrative Fee - General Fund	R-07002		per REU	\$200.00	
Impact Fees (adjusted annually on April 1 by ENR)					
Wastewater - Yelp (based on 3/4" size meter)	O-2006-15		per REU	\$4,333.05	April 1, 2018 through March 31, 2019
Wastewater - Belmont (based on 3/4" size meter)	O-2006-15		per REU	\$1,294.04	April 1, 2018 through March 31, 2019
Water (based on 3/4" size meter)	O-2006-15		per REU	\$2,664.99	April 1, 2018 through March 31, 2019
Parkland Fee	Chapter 17		per REU	\$300.00	Fee reinstated through 2007 WI Act 44
CSM fee			per lot	\$100.00	
Annexation Fee				State fee plus \$250	
Extraterritorial Review Fees	R-05019		CSMs	\$35 per lot	
	R-05019		Preliminary Plat	\$100 plus \$10 per lot	
	R-05019		Final Plat review	\$100.00	
Engineer	R-07002		per hour	\$115.00	
Civil Engineering Technician	R-07002		per hour	\$90.00	Increased from \$85 in 2018 budget
Engineering Mileage Rate	R-07002			IRS rate	
<b>Public Works &amp; Engineering Permits</b>					
Well Operation Permit	Chapter 8.04 (17)	Utility/DPW	quint-annual	\$25.00	
Late Well Permit		Utility/DPW		\$50.00	
Lateral Permits	Chapters 8 & 9	Utility/DPW		\$120.00	Sewer \$60.00/Water \$60.00
Stormwater		Utility/DPW	per REU	\$25.00	
Block Party/Parade Permit (Street Obstruction Permit)	Chapter 5.05	Clerk/DPW	each day	\$25.00	
(+) barricade rental			each per day	\$10.00	
Parade Permit	Chapter 5.06	Clerk/DPW		\$25.00	
				\$125 base fee plus double time loaded labor rate for each hr worked; minimum 1 hr labor charge	
Snow Removal - sidewalks	Chapter 6.08			\$125 base fee plus double time loaded labor rate for each hr worked; minimum 1 hr labor charge	
<b>Weed Abatement - private property</b>					
Single In & Out Permit during Restricted Weight Lim	Chapter 6.07		Each	\$200 per trip, in & out	
Refuse Hauler's license	St. St. 348.25 - 348.27/DPW		annual	\$500.00	Increased from \$200.00
Refuse Pickup	Chapter 6.20 (14)		annual	\$170.00	
Replacement Cart Fee	Chapter 6.20 (25)		each	\$75.00	
Storm Water Permit	Chapter 6.20 (20)		1st acre	\$350.00	
	Chapter 10		each add acre	\$75.00	
Commercial Erosion Control Compliance Deposit				\$750.00	
Tree Planting Permit for Right-of-Way	Chapter 7			\$15.00	
<b>Utility Permits</b>					

Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	Notes on Changes
Applies to permits issued for utility construction in the municipal right-of-way or utility easements within the municipality				
Basic Permit application fee (1)	Utility	each	\$75.00	
Engineering services provided by Village Contact Engineering Dept. for more details	Utility		Determined based on project scope	
<b>Sewer &amp; Water</b>				
Residential Sewer Usage				
Unmetered Residential Equivalent Users				
i. Fixed Charge for Debt Service	Utility		\$65.20/quarter	
ii. Plus Sewer Use, Unmetered	Utility		\$117.20/Quarter	Sewer Rates +2.7%/3/05/2018
Metered				
i. Fixed Charge for Debt Service	Utility		\$65.20/Quarter	
ii. Plus Sewer Use, Metered	Utility		\$8.37/1,000 gallons	
Industrial and Commercial Users				
Unmetered Commercial Industrial Users				
i. One REU	Utility		\$184.16/Quarter	
Metered Commercial and Industrial User				
i. 3/4" meter	Utility		\$65.20/Quarter	
ii. 1" meter	Utility		\$108.88/Quarter	
iii. 1 1/2" meter	Utility		\$217.12/Quarter	
iv. 2" meter	Utility		\$347.52/Quarter	
v. 3" meter	Utility		\$695.68/Quarter	
Plus \$8.37/1,000 gallons of sewage usage				
Any additional sizes see utility billing rate schedule				
Fixed Charge per GBMSD (All Customer Types)				
Meter Size				
Unmetered & 3/4"	Utility		\$13.61	
1"	Utility		\$23.14	
1 1/2"	Utility		\$45.59	
2"	Utility		\$72.80	
3"	Utility		\$145.61	
<b>Business Licenses</b>				
Combination Class 'B'	Clerk	each	\$600.00	
"Class B" Liquor	Clerk	each	\$500.00	
Class "B" Fermented Malt Beverage	Clerk	each	\$100.00	
Class "A" Comb. Liquor & Fermented Malt Beverage	Clerk	each	\$350.00	
Class "A" Fermented Malt Beverage	Clerk	each	\$100.00	
Cigarette and Tobacco Products	Clerk	each	\$100.00	
Class "A" Intoxicating Liquor	Clerk	each	\$250.00	
Class "C" Wine License	Clerk	each	\$100.00	
Reserve License Fee	Clerk	each	\$10,000.00	
Operator's License	Clerk	each	\$30.00	
Provisional Operator License	Clerk	60 days	\$15.00	
Replacement Operator's License	Clerk	each	\$5.00	
Adult Entertainment	Clerk	each	\$1,000.00	
Direct Sellers License	Clerk	each	\$25.00	
Hotel-Motel Room Tax	Clerk		10% payable on the 20th of month	
Kennel License	Clerk	each	\$40.00 plus fee for each tag	
			neutered-spayed \$10.00 ea./unneutered-unspayed \$15.00 ea.	
			Kennel fee waived if all dogs are neutered or spayed, \$40.00 minimum fee.	
Metal Detector Permit (for use in parks)	DPW	annual	\$5.00	
Pawn Shop Dealer License	Clerk	annual	\$210.00	
Secondhand Article Dealers License	Clerk	annual	\$27.50	
Secondhand Jewelry Dealers License	Clerk	annual	\$30.00	

2018 Fee Schedule

Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	Notes on Changes
Secondhand Dealer mail or flea market license	Clerk	annual	\$165.00	
Special Events Permit	Clerk/Fire/Police/Zoning	annual, plus \$25/event for site visit	\$100 - 90 days or more in advance of the event	
			\$200 - 60 to 89 days before event,	
			\$400 - 30 to 59 days before event,	
			\$500 - less than 30 days before the event	
Flea Market/Farmers Market Permit	Clerk/Zoning		\$25 plus \$1 per display booth	
Amplifier Permit	Clerk	each	\$10.00	
<b>Park Rentals</b>				
Calavera Park Shelter - residents only	Clerk	each	\$100.00	
non-residents	Clerk	each	\$120.00	
Idlewild Park Shelter - residents only	Clerk	each	\$100.00	approved 01-16-2012
non-residents	Clerk	each	\$120.00	
Security Deposit - either facility	Clerk	each	\$150.00	
Government group rentals Fri. evening thru Sun.	Clerk	each	\$100.00	
<b>Ball Diamonds</b>				
Adult Softball Diamond (includes lights & scoreboard)	Rec Director	each	\$85.00	
Baseball Diamond (reserved for 2 hours)	Rec Director		\$30/field or \$50 for two or more	
Game/Tournament (M-F)	Rec Director		\$30.00	
Practice	Rec Director		\$10/any number of fields	
<b>Football Fields</b>				
Calavera Games	Rec Director		\$30/field or \$50 for two or more	
Idlewild Games	Rec Director		\$30/field or \$50 for two or more	
Practice	Rec Director		\$10/any number of fields	
<b>Soccer Fields</b>				
Calavera Games	Rec Director		\$30/field or \$50 for two or more	
Idlewild Games	Rec Director		\$30/field or \$50 for two or more	
Practice	Rec Director		\$10/any number of fields	
<b>Tennis Courts</b>				
Idlewild Games/Tournaments	Rec Director		\$30/court or \$50 for two or more	
Practice	Rec Director		\$10/court or \$15 for two	
<b>Recreation Fees</b>				
Howard-Suamico Baseball				As set by Howard Youth Sports Association. Reciprocal fee for Howard and Suamico residents. Allows village to pass through costs associated with programming and coordination.
Howard-Suamico Softball				As set by Howard Youth Sports Association. Reciprocal fee for Howard and Suamico residents. Allows village to pass through costs associated with programming and coordination.
Howard-Suamico Football				As set by Howard Youth Sports Association. Reciprocal fee for Howard and Suamico residents. Allows village to pass through costs associated with programming and coordination.
<b>All other Recreation Programs</b>				
Resident	Rec Director	Actual listed fees		
<b>Administrative Office Fees</b>				
Copies - 8 1/2 X 11	Clerk	each	\$0.25	
Copies - 8 1/2 X 14	Clerk	each	\$0.50	
Copies - 11 X 17	Clerk	each	\$0.50	
Copies on CD - all	Clerk	each	\$5.00	
Color copies - 8 1/2 x 11	Clerk	each	\$1.00	
Color copies - 8 1/2 x 14	Clerk	each	\$2.00	

2018 Fee Schedule

Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	Notes on Changes
Color copies - 11 x 17	Clerk	each	\$2.00	
Copies - odd size	Clerk	each	\$10.00	
Replacement W2	Clerk	each	\$10.00	
Village Maps (11x17) Colored	Clerk	each	\$3.00	
(11x17) Black	Clerk	each	\$2.00	
Colored Hunting Area Maps	Clerk	each	\$3.00	
Audio Cassette Tapes, any length	Clerk	each	\$10.00	
NSF	Clerk	each	\$35.00	
Weights and Measures	Clerk	device	As set by State of Wisconsin	
Bicycle License	Clerk	lifetime, each	\$5.00	
Shipping Costs	Clerk		Actual cost plus 10%	
Bound Reports produced by consultant	Clerk		Actual cost plus 10%	
FAX	Clerk	page	\$2.00	
Special Assessment Letters	Clerk		\$25.00	
Special Assessment Letters (RUSH)	Clerk		\$50.00	
Special Meetings of the Village Boards, Committees, Commissions	Clerk		Actual cost plus 10%	
Administrative 3rd Party Handling Fee	Clerk		10% on total bill	
Court Administrative Fee-Re-opening Case Fee	Court Clerk		\$50.00	
Jail Fee - Court	Court Clerk		\$40.00 per day	
Newsletter Advertising fee, 3 3/8" x 2" size	Clerk		\$30.00 per issue	
			\$100.00 for 4 issues	
Chicken Permit	Clerk		\$20.00	
<b>DOG LICENSE</b>				
DOG SPAYED/NEUTERED	Clerk	each	\$10.00	
DOG FEMALE/MALE	Clerk	each	\$25.00	
Replacement Dog Tag	Clerk	each	\$5.00	
Multiple Pet permit (up to 4 dogs)	Clerk		\$0 plus licensing fee per dog	
Pet Reclaim fee-Owner known and retains	Clerk	each occurrence	\$0 plus 10% administrative fee	
Pet Reclaim fee-Owner known and doesn't reclaim	Clerk	each occurrence	Outside vendor cost + \$50 humane officer fee + 10% admin fee	
<b>CEMETERY RATES</b>				
LOTS - RESIDENTS	Clerk	each	\$400.00	
LOTS - NON-RESIDENTS	Clerk	each	\$800.00	
GRAVE OPENINGS	Clerk	each	\$450.00	
CREMATIONS	Clerk	each	\$100.00	
WINTER BURIALS	Clerk	each	\$450.00+	
INFANT BURIALS	Clerk	each	\$100.00	
<b>Public Safety Permits</b>				
Unlicensed Motor Vehicle Storage	Board	each	\$25.00	
Underground storage tank installation or removal fees				
0-1,000 gallons	Board	Per tank	\$45.00	
1,001 - 3,000	Board	Per tank	\$60.00	
3,001 - 5,000	Board	Per tank	\$75.00	
5,000 & up	Board	Per tank	\$90.00	
Burning Permit	Clerk/FD	10 day permit	\$5.00	
Fireworks Sale License	Clerk	Annual	\$500.00	
Fireworks Use	Clerk/FD	Each	\$10.00	
<b>Fire Department, Highway Reimbursement</b>				
Engine, per hour charge	FD	Engine	\$200.00	
Rescue, per hour charge	FD	Rescue	\$200.00	
Brush, per hour charge	FD	Brush	\$150.00	
Tender, per hour charge	FD	Tender	\$200.00	
Utility, per hour charge	FD	Utility	\$150.00	
Personnel, per hour charge	FD	Personnel	\$15.00	
<b>Fire Department Inspections</b>				

Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	Notes on Changes
Initial inspection twice per year	FD		no charge	
First follow-up inspection	FD		no charge	
Third inspection trip for same violation	FD		\$25.00	
Fee to increase by \$25 for each subsequent inspection for the same violation that is required until compliance is met.				
<b>Building/Zoning Fees</b>				
<b>Residential</b>				
1. New Structures	Building Inspector	0-1999 Sq Ft	\$550.00	
Area calculations include all floor levels, basements, garages and all spaces enclosed by a roof.		2000-3999 Sq Ft	\$650.00	
		4000-5999 Sq Ft	\$750.00	
Fees include electrical, HVAC & plumbing permits		6000-7999 Sq Ft	\$850.00	
		8000 and above	\$950.00	
Erosion Control Permit	Building Inspector		\$150.00	
Erosion Control Compliance Deposit	Building Inspector		\$500.00	
State Seal	Building Inspector		\$35.00	
Zoning	Building Inspector		\$75.00	
Driveway access				
Urban cross section	Building Inspector	each	\$25.00	
Rural cross section	Building Inspector	each	\$75.00	
Address				
Sewerred areas	Building Inspector		\$25.00	
Rural areas	Building Inspector		\$50.00	
Additions	Building Inspector	0 to 750 SF	\$75 plus \$35 zoning permit	
	Building Inspector	> 750 SF	above fee plus \$.10 over SF	
Accessory Structure (Decks, Garages & Sheds)				
0-150 sq. ft.	Building Inspector		\$35.00	
150 sq. feet to 600 sq. ft.	Building Inspector		\$ 40 plus \$30 zoning fee	
Over 600 sq. ft.	Building Inspector		\$ .10 per sq. ft. plus \$30 zoning fee	
Antenna's -- (cell phone tower)	Building Inspector		\$250.00	
Lake (2000 ft or larger)	Building Inspector		\$75.00	
Misc.	Building Inspector		\$25.00	
Occupancy Permit - included in above fee				
Other (Siding, Roofing)	Building Inspector		\$30.00	
Ponds (new or enlarging--less than 2000 sq ft)	Building Inspector		\$50.00	
Ponds (Landscape & Garden)	Building Inspector		\$25.00	
Razing or Demo	Building Inspector		\$25.00	
Remodel - base fee	Building Inspector		\$ 5 / thousand, minimum of \$40	
Roadside Stands (per location)	Building Inspector		\$25.00	
Roadside Stands (Fireworks) per location	Building Inspector		\$50.00	
Signs (on premise)	Building Inspector	sf	\$1.00	
Signs (non-exempt) -- off premise over 32 sq. ft. per side	Building Inspector	sf each side	\$5.00	
Signs (non-exempt) -- off premise under 32 sq. ft. per side	Building Inspector	sf each side	\$1.00	
Sign (Temporary or seasonal)	Building Inspector		\$25.00	
Swimming Pool (above ground, includes electrical)	Building Inspector		\$55.00	
Swimming Pool (in-ground, includes electrical)	Building Inspector		\$65.00	
Temporary Occupancy Permit	Building Inspector		\$50.00	
Variance	Zoning Admin.		\$500.00	
<b>SEE-ATTACHED PAGES FEES FOR ELECTRICAL, HVAC AND PLUMBING FEES FOR ADDITIONS, REMODELING, SERVICE CHANGE, ELECTRIC REMOD OR COMMERCIAL AS LISTED ON PERMIT APPLICATIONS W/ REVISION DATE OF 02/01/18.</b>				
Reinspection fee	Building Inspector		\$50.00	
Early start permit (footing & foundation)	Building Inspector		\$50.00	
<b>COMMERCIAL</b>				
1. New Structure - inspection	Building Inspector	sf	\$0.10	
Zoning	Zoning Admin.		\$175.00	

Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	Notes on Changes
2. Additions 1st 600 sf	Building Inspector	1st 600 sf	\$75.00	
		additional sq ft	\$0.10	
Zoning	Zoning Admin.			
3. Remodel	Building Inspector	1st 600 sf	\$85.00	
		additional sq ft	\$75.00	
4. Change of Use Occupancy Permit	Building Inspector		\$0.10	
5. Temporary Occupancy Permit	Building Inspector		\$50.00	
6. Other	Building Inspector		\$50.00	
			\$25.00	
			\$25.00	
<b>LAND USE PERMITS</b>				
Residential structure, Single family or Duplex	Zoning Admin.		\$50.00	
Commercial, industrial or manufacturing structure	Zoning Admin.		\$50.00	
Accessory building or additions	Zoning Admin.		\$50.00	
Residential structures with more than two units	Zoning Admin.		\$50.00	
each additional unit over two	Zoning Admin.		\$25.00	
Filling, grading, and excavating	Zoning Admin.		\$25.00	
<b>LAND USE PERMITS IN FLOOD PLAIN</b>				
Residential structure, Single family or Duplex	Zoning Admin.		\$125.00	
Accessory structure or addition Commercial, industrial or manufacturing structure	Zoning Admin.		\$125.00	
Accessory structure or addition-				
not designed for human habitation	Zoning admin.		\$50.00	
designed for human habitation	Zoning admin.		\$125.00	
Residential structures with more than two units	Zoning admin.		\$125.00	
each additional unit over two	Zoning admin.		\$30.00	
Filling, grading, and excavating	Zoning admin.		\$25.00	
Manufactured Home Park Permit	Chapter 18.16 Zoning Admin.		\$500.00	
DOUBLE FEES MAY BE CHARGED IF WORK IS STARTED BEFORE PERMIT IS ISSUED				