

RESOLUTION 17018

**A RESOLUTION SETTING FEES FOR
VILLAGE SERVICES, PERMITS, & PROPERTY USE FOR 2018**

The Board of Trustees of the Village Board of Suamico do resolve as follows:

BE IT RESOLVED, the attached schedule of fees for village services, permits & property use for 2018 shall be implemented as presented.

NOW THEREFORE BE IT RESOLVED that the 2018 fee schedule include the following changes.

1. Engineering Fees increased from \$85 per hour to \$90 per hour
2. Setting the Fees for Refuse Hauler from \$200 to \$500 per year

BE IT RESOLVED, the attached schedule of fees for village services, permits & property use for 2018 shall be implemented as presented.

Adopted this 4th day of December 2017.



Laura Nelson, Village President

Attest: 

Bonnie Swan, Clerk

Vote: Aye 7
 Nay _____
 Abstain _____
 Absent _____

2018 Fee Schedule

2018 Fee Schedule	Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	Proposed 2018 Budget Notes on Changes
Development Fees					
Rezoning Application	Chapter 18		each	\$250.00	
Conditional Use Application	Chapter 18		each	\$250.00	
Site Review Fee			each	\$50.00	
Special Exception Application	Chapter 18		each	\$50.00	
Street Vacation Application	Chapter 18		each	\$500.00	
Planned Development District Review Fee	Chapter 18				
Preliminary Plan	Chapter 18			\$175.00	
Final Plan	Chapter 18			\$100.00	
Amendment	Chapter 18			\$100.00	
Plat Review Fee	Chapter 18				
Preliminary Plat	Chapter 18			\$300.00	
Final Plat	Chapter 18			\$200.00	
Administrative Fee - Utility	R-07002		per REU	\$200.00	
Administrative Fee - General Fund	R-07002		per REU	\$200.00	
Impact Fees (adjusted annually on April 1 by ENG)					
Wastewater - Velp (based on 3/4" size meter)	O-2006-15		per REU	\$4,215.03	April 1, 2017 through March 31, 2018
Wastewater - Belmont (based on 3/4" size meter)	O-2006-15		per REU	\$1,258.79	April 1, 2017 through March 31, 2018
Water (based on 3/4" size meter)	O-2006-15		per REU	\$2,592.40	April 1, 2017 through March 31, 2018
Parkland Fee	Chapter 17		per REU	\$300.00	Fee reinstated through 2007 WI Act 44
CSM fee			per lot	\$100.00	
Annexation Fee				State fee plus \$250	
Extraterritorial Review Fees	R-05019		CSMs	\$35 per lot	
	R-05019		Preliminary Plat	\$100 plus \$10 per lot	
	R-05019		Final Plat review	\$100.00	
Engineer	R-07002		per hour	\$115.00	
Civil Engineering Technician	R-07002		per hour	\$90.00	Increased from \$85 in 2018 budget
Engineering Mileage Rate	R-07002			IRS rate	
Public Works & Engineering Permits					
Well Operation Permit	Chapter 8.04 (17)	Utility/DPW	quint-annual	\$25.00	
Late Well Permit		Utility/DPW		\$50.00	
Lateral Permits	Chapters 8 & 9	Utility/DPW		\$120.00	Sewer \$60.00/Water \$60.00
Stormwater		Utility/DPW	per REU	\$25.00	
Block Party/Parade Permit (Street Obstruction Permit)	Chapter 5.05	Clerk/DPW	each day	\$25.00	
(+) barricade rental			each per day	\$10.00	
Parade Permit	Chapter 5.06	Clerk/DPW		\$25.00	
Snow Removal - sidewalks	Chapter 6.08			\$125 base fee plus double time loaded labor rate for each hr worked; minimum 1 hr labor charge	
Weed Abatement - private property	Chapter 6.07			\$125 base fee plus double time loaded labor rate for each hr worked; minimum 1 hr labor charge	
Single In & Out Permit during Restricted Weight Lim	St. St. 348.25 - 348.27	DPW	Each	\$200 per trip, in & out	
Refuse Hauler's license	Chapter 6.20 (14)		annual	\$500.00	Increased from \$200.00
Refuse Pickup	Chapter 6.20 (25)		annual	\$170.00	
Replacement Cart Fee	Chapter 6.20 (20)		each	\$75.00	
Storm Water Permit	Chapter 10		1st acre	\$350.00	
			each add acre	\$75.00	
Commercial Erosion Control Compliance Deposit				\$750.00	

2018 Fee Schedule

	Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	Notes on Changes
Tree Planting Permit for Right-of-Way	Chapter 7			\$15.00	
Utility Permits					
Applies to permits issued for utility construction in the municipal right-of-way or utility easements within the municipality					
Basic Permit application fee (1)		Utility	each	\$75.00	
Engineering services provided by Village		Utility		Determined based on project scope	
Contact Engineering Dept. for more details					
Sewer & Water					
Residential Sewer Usage					
Unmetered Residential Equivalent Users					
i. Fixed Charge for Debt Service		Utility		\$65.20/quarter	
ii. Plus Sewer Use, Unmetered		Utility		\$114.12/Quarter	
Metered					
i. Fixed Charge for Debt Service		Utility		\$65.20/Quarter	
ii. Plus Sewer Use, Metered		Utility		\$8.15/1,000 gallons	
Industrial and Commercial Users					
Unmetered Commercial Industrial Users					
i. One REU		Utility		\$179.32/Quarter	
Metered Commercial and Industrial User					
i. 3/4" meter		Utility		\$65.20/Quarter	
ii. 1" meter		Utility		\$108.88/Quarter	
iii. 1 1/2" meter		Utility		\$217.12/Quarter	
iv. 2" meter		Utility		\$347.52/Quarter	
v. 3" meter		Utility		\$695.68/Quarter	
Plus \$8.15/1,000 gallons of sewage usage					
Any additional sizes see utility billing rate schedule					
Fixed Charge per GBMSD (All Customer Types)					
Meter Size					
Unmetered & 3/4"		Utility		\$13.25	
1"		Utility		\$22.53	
1 1/2"		Utility		\$44.39	
2"		Utility		\$70.89	
3"		Utility		\$141.78	
Business Licenses					
Combination Class 'B'	Wis Stat 125	Clerk	each	\$600.00	
"Class B" Liquor	Wis Stat 125	Clerk	each	\$500.00	
Class "B" Fermented Malt Beverage	Wis Stat 125	Clerk	each	\$100.00	
Class "A" Comb. Liquor & Fermented Malt Beverage	Wis Stat 125	Clerk	each	\$350.00	
Class "A" Fermented Malt Beverage	Wis Stat 125	Clerk	each	\$100.00	
Cigarette and Tobacco Products	Wis Stat 125	Clerk	each	\$100.00	
Class "A" Intoxicating Liquor	Wis Stat 125	Clerk	each	\$250.00	
Class "C" Wine License	Wis Stat 125	Clerk	each	\$100.00	
Reserve License Fee	Wis Stat 125	Clerk	each	\$10,000.00	
Operator's License	Wis Stat 125	Clerk	each	\$30.00	
Provisional Operator License	Chapter 5	Clerk	60 days	\$15.00	
Replacement Operator's License		Clerk	each	\$5.00	
Adult Entertainment	Chapter 5.10	Clerk	each	\$1,000.00	
Direct Sellers License	Chapter 5.03	Clerk	each	\$25.00	
Hotel-Motel Room Tax	Chapter 3	Clerk		10% payable on the 20th of month	
Kennel License	Chapter 18	Clerk	each	\$40.00 plus fee for each tag	
				neutered-spayed \$10.00 ea./unneutered-unspayed \$15.00 ea.	
				Kennel fee waived if all dogs are neutered or spayed, \$40.00 minimum fee.	

2018 Fee Schedule

	Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	Notes on Changes
Metal Detector Permit (for use in parks)	Chapter 7	DPW	annual	\$5.00	
Pawn Shop Dealer License	Chapter 5	Clerk	annual	\$210.00	
Secondhand Article Dealers License	Chapter 5	Clerk	annual	\$27.50	
Secondhand Jewelry Dealers License	Chapter 5	Clerk	annual	\$30.00	
Secondhand Dealer mall or flea market license	Chapter 5	Clerk	annual	\$165.00	
Special Events Permit	Chapter 5.08	Clerk/Fire/Police/ Zoning	annual, plus \$25/event for site visit	\$100 - 90 days or more in advance of the event	
				\$200 - 60 to 89 days before event,	
				\$400 - 30 to 59 days before event,	
				\$500 - less than 30 days before the event	
Flea Market/Farmers Market Permit	Chapter 18	Clerk/Zoning		\$25 plus \$1 per display booth	
Amplifier Permit	Chapter 11	Clerk	each	\$10.00	
Facility Rentals					
Park Rentals					
Calavera Park Shelter - residents only	VB Policy	Clerk	each	\$100.00	
non-residents		Clerk	each	\$120.00	
Idlewild Park Shelter - residents only	VB Policy	Clerk	each	\$100.00	approved 01-16-2012
non-residents		Clerk	each	\$120.00	
Security Deposit - either facility	VB Policy	Clerk	each	\$150.00	
Government group rentals Fri. evening thru Sun.		Clerk	each	\$100.00	
Ball Diamonds					
Adult Softball Diamond (Includes lights & scoreboard)	VB Policy	Rec Director	each	\$85.00	
Baseball Diamond (reserved for 2 hours)	VB Policy	Rec Director		\$30/field or \$50 for two or more	
Game/Tournament (M-F)	VB Policy	Rec Director		\$30.00	
Practice	VB Policy	Rec Director		\$10/any number of fields	
Football Fields					
Calavera Games	VB Policy	Rec Director		\$30/field or \$50 for two or more	
Idlewild Games	VB Policy	Rec Director		\$30/field or \$50 for two or more	
Practice	VB Policy	Rec Director		\$10/any number of fields	
Soccer Fields					
Calavera Games	VB Policy	Rec Director		\$30/field or \$50 for two or more	
Idlewild Games	VB Policy	Rec Director		\$30/field or \$50 for two or more	
Practice	VB Policy	Rec Director		\$10/any number of fields	
Tennis Courts					
Idlewild Games/Tournaments	VB Policy	Rec Director		\$30/court or \$50 for two or more	
Practice	VB Policy	Rec Director		\$10/court or \$15 for two	
Recreation Fees					
Howard-Suamico Baseball				As set by Howard Youth Sports Association. Reciprocal fee for Howard and Suamico residents.	Allows village to pass through costs associated with programming and coordination.
Howard-Suamico Softball				As set by Howard Youth Sports Association. Reciprocal fee for Howard and Suamico residents.	Allows village to pass through costs associated with programming and coordination.
Howard-Suamico Football				As set by Howard Youth Sports Association. Reciprocal fee for Howard and Suamico residents.	Allows village to pass through costs associated with programming and coordination.
All other Recreation Programs		Rec Director			
Resident		Rec Director	Actual listed fees		
Administrative Office Fees					
Copies - 8 1/2 X 11		Clerk	each	\$0.25	

2018 Fee Schedule

	Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	Notes on Changes
Copies - 8 1/2 X 14		Clerk	each	\$0.50	
Copies - 11 X 17		Clerk	each	\$0.50	
Copies on CD - all		Clerk	each	\$5.00	
Color copies - 8 1/2 x 11		Clerk	each	\$1.00	
Color copies - 8 1/2 x 14		Clerk	each	\$2.00	
Color copies - 11 x 17		Clerk	each	\$2.00	
Copies - odd size		Clerk		\$10.00	
Replacement W2		Clerk	each	\$10.00	
Village Maps (11x17) Colored		Clerk	each	\$3.00	
(11x17) Black		Clerk	each	\$2.00	
Colored Hunting Area Maps		Clerk	each	\$3.00	
Audio Cassette Tape, any length		Clerk	each	\$10.00	
NSF		Clerk	each	\$35.00	
Weights and Measures	Chapter 5.07	Clerk	device	As set by State of Wisconsin	
Bicycle License	Policy	Clerk	lifetime, each	\$5.00	
Shipping Costs		Clerk		Actual cost plus 10%	
Bound Reports produced by consultant		Clerk		Actual cost plus 10%	
FAX		Clerk	page	\$2.00	
Special Assessment Letters		Clerk		\$25.00	
Special Assessment Letters (RUSH)		Clerk		\$50.00	
Special Meetings of the Village Boards, Committees, Commissions		Clerk		Actual cost plus 10%	
Administrative 3rd Party Handling Fee		Clerk		10% on total bill	
Court Administrative Fee-Re-opening Case Fee		Court Clerk		\$50.00	
Jail Fee - Court		Court Clerk		\$40.00 per day	
Newsletter Advertising fee, 3 3/8" x 2" size		Clerk		\$30.00 per issue	
				\$100.00 for 4 issues	
Chicken Permit		Clerk		\$20.00	
DOG LICENSE					
DOG SPAYED/NEUTERED	Chapter 5.09	Clerk	each	\$10.00	
DOG FEMALE/MALE	Chapter 5.09	Clerk	each	\$25.00	
Replacement Dog Tag		Clerk	each	\$5.00	
Multiple Pet permit (up to 4 dogs)	Chapter 5.09	Clerk		\$0 plus licensing fee per dog	
Pet Reclaim fee-Owner known and reclaims		Clerk	each occurrence	\$50.00 plus 10% administrative fee	
Pet Reclaim fee-Owner known and doesn't reclaim		Clerk	each occurrence	Outside vendor cost + \$50 humane officer fee + 10% admin fee	
Public Safety Permits					
Unlicensed Motor Vehicle Storage	Chapter 12.34	Board	each	\$25.00	
Underground storage tank installation or removal fees					
0-1,000 gallons	Chapter 4.254	Board	Per tank	\$45.00	
1,001 - 3,000	Chapter 4.24	Board	Per tank	\$60.00	
3,001 - 5,000	Chapter 4.24	Board	Per tank	\$75.00	
5,000 & up	Chapter 4.24	Board	Per tank	\$90.00	
Burning Permit	Chapter 4.19	Clerk/FD	10 day permit	\$5.00	
Fireworks Sale License	Chapter 4.18	Clerk	Annual	\$500.00	
Fireworks Use	Chapter 4.18	Clerk/FD	Each	\$10.00	
Fire Department, Highway Reimbursement	Chapter 4.06				
Engine, per hour charge		FD	Engine	\$200.00	
Rescue, per hour charge		FD	Rescue	\$200.00	
Brush, per hour charge		FD	Brush	\$150.00	
Tender, per hour charge		FD	Tender	\$200.00	
Utility, per hour charge		FD	Utility	\$150.00	
Personnel, per hour charge		FD	Personnel	\$15.00	
Fire Department Inspections					
Initial inspection twice per year		FD		no charge	

2018 Fee Schedule

	Permit/Fee Authority	Specified Issuer	Unit	2018 Fee	Notes on Changes
First follow-up inspection		FD		no charge	
Third inspection trip for same violation		FD		\$25.00	
Fee to increase by \$25 for each subsequent inspection for the same violation that is required until compliance is met.					
Building/Zoning Fees					
Residential					
1. New Structures	Chapter 18.24	Building Inspector	0-1999 Sq Ft	\$550.00	
Area calculations include all floor levels, basements, garages and all spaces enclosed by a roof.			2000-3999 Sq Ft	\$650.00	
Fees include electrical, HVAC & plumbing permits			4000-5999 Sq Ft	\$750.00	
			6000-7999 Sq Ft	\$850.00	
			8000 and above	\$950.00	
Erosion Control Permit	Chapter 10	Building Inspector		\$150.00	
Erosion Control Compliance Deposit	Chapter 10	Building Inspector		\$500.00	
State Seal	Chapter 16	Building Inspector		\$35.00	
Zoning	Chapter 16	Building Inspector		\$75.00	
Driveway access	Chapter 6				
	Urban cross section	Building Inspector	each	\$25.00	
	Rural cross section	Building Inspector	each	\$75.00	
Address	Chapter 6				
	Sewered areas	Building Inspector		\$25.00	
	Rural areas	Building Inspector		\$50.00	
Additions	Chapter 16	Building Inspector	0 to 750 SF	\$75 plus \$35 zoning permit	
		Building Inspector	>750 SF	above fee plus \$.10 over SF	
Accessory Structure (Decks, Garages & Sheds)	Chapter 16				
0-150 sq. ft.		Building Inspector		\$35.00	
150 sq. feet to 600 sq. ft.		Building Inspector		\$ 40 plus \$30 zoning fee	
Over 600 sq ft.		Building Inspector		\$.10 per sq. ft. plus \$30 zoning fee	
Antenna's - (cell phone tower)	Chapter 18.19	Building Inspector		\$250.00	
Lake (2000 ft or larger)	Chapter 18.20	Building Inspector		\$75.00	
Misc.		Building Inspector		\$25.00	
Occupancy Permit - included in above fee	Chapter 16.06				
Other (Siding, Roofing)		Building Inspector		\$30.00	
Ponds (new or enlarging-less than 2000 sq ft)	Chapter 18.20	Building Inspector		\$50.00	
Ponds (Landscape & Garden)	Chapter 18.20	Building Inspector		\$25.00	
Razing or Demo	Chapter 16.04	Building Inspector		\$25.00	
Remodel - base fee		Building Inspector		\$ 5 /thousand, minimum of \$40	
Roadside Stands (per location)	Chapter 18.10	Building Inspector		\$25.00	
Roadside Stands (Fireworks) per location	Chapter 18.11	Building Inspector		\$50.00	
Signs (on premise)	Chapter 18.17	Building Inspector	sf	\$1.00	
Signs (non-exempt) - off premise over 32 sq. ft. per side	Chapter 18.17	Building Inspector	sf each side	\$5.00	
Signs (non-exempt) - off premise under 32 sq. ft per side	Chapter 18.17	Building Inspector	sf each side	\$1.00	
Sign (Temporary or seasonal)	Chapter 18.17	Building Inspector		\$25.00	
Swimming Pool (above ground, includes electrical)	Chapter 16.09	Building Inspector		\$55.00	
Swimming Pool (in-ground, includes electrical)	Chapter 16.09	Building Inspector		\$65.00	
Temporary Occupancy Permit	Chapter 16.06	Building Inspector		\$50.00	
Variance		Zoning Admin.		\$500.00	
SEE ATTACHED PAGES FOR ELECTRICAL, HVAC AND PLUMBING FEES FOR ADDITIONS, REMODELING, SERVICE CHANGE OR ELECTRIC REMOD.					
Reinspection fee		Building Inspector		\$50.00	
Early start permit (footing & foundation)		Building Inspector		\$50.00	
COMMERCIAL					
1. New Structure - inspection	Zoning Code	Building Inspector	sf	\$0.10	

2018 Fee Schedule

	Permit/Fee		Specified	Unit	2018 Fee	Notes on Changes
	Authority		Issuer			
Zoning			Zoning Admin.		\$175.00	
2. Additions	1st 600 sf		Building Inspector	1st 600 sf	\$75.00	
				additional sq ft	\$0.10	
Zoning			Zoning Admin.		\$85.00	
3. Remodel			Building Inspector	1st 600 sf	\$75.00	
			Building Inspector	additional sq ft	\$0.10	
4. Change of Use Occupancy Permit			Building Inspector		\$50.00	
5. Temporary Occupancy Permit			Building Inspector		\$50.00	
6. Other			Building Inspector		\$25.00	
LAND USE PERMITS						
Residential structure, Single family or Duplex			Zoning Admin.		\$50.00	
Commercial, industrial or manufacturing structure			Zoning Admin.		\$50.00	
Accessory building or additions			Zoning Admin.		\$50.00	
Residential structures with more than two units			Zoning Admin.		\$50.00	
each additional unit over two			Zoning Admin.		\$25.00	
Filling, grading, and excavating			Zoning Admin.		\$25.00	
LAND USE PERMITS IN FLOOD PLAIN						
Residential structure, Single family or Duplex			Zoning Admin.		\$125.00	
Accessory structure or addition Commercial, industrial or manufacturing structure					\$125.00	
Accessory structure or addition-						
not designed for human habitation			Zoning admin.		\$50.00	
designed for human habitation			Zoning admin.		\$125.00	
Residential structures with more than two units			Zoning admin.		\$125.00	
each additional unit over two			Zoning admin.		\$30.00	
Filling, grading, and excavating		▼	Zoning admin.		\$25.00	
Manufactured Home Park Permit	Chapter 18.16		Zoning Admin.		\$500.00	
DOUBLE FEES MAY BE CHARGED IF WORK IS STARTED BEFORE PERMIT IS ISSUED						